

# Michael Pujals

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## Experience

### Scholarly Communications Librarian

Dominican University of California, San Rafael, CA

March 2014 – Present

- Administers the University's open access institutional repository, giving the University's scholarship a worldwide distribution (<http://scholar.dominican.edu>)
- Actively recruits material and markets the institutional repository across the disciplines
- Initiated and managed relocation of master's thesis collection and the move to electronic only master's theses
- Monitors copyright trends in higher education. Edited an open access copyright guide, developed for graduate students at the University of Leicester, and updated it for American copyright law
- Works with faculty and students on copyright issues and their scholarship
- Created the University's first cross-discipline master's thesis guidelines
- Worked in close consultation on a grant to develop an Open Educational Resources faculty development program.
- Co-chair of the University's Scholarly and Creative Works Conference created to showcase the work of students' thesis and capstone project work. Organizes the conference and gives the conference an online presence through the institutional repository (<http://scholar.dominican.edu/scw>).
- This position has been added in addition to the Reference and Instruction Librarian position listed below

### Reference and Instruction Librarian

Dominican University of California, San Rafael, CA

July 2007 – Present

- Administers the Library's website and social media presence
- Administers, troubleshoots, and provides reports on the Library's collection of electronic resources. Recommended cuts to the electronic resources based on overlap and usage statistics resulting in a savings of \$20,000
- Managed the implementation of the Library's electronic journal list and discovery service.
- Teaches information literacy through in-class lectures, workshops, reference desk interactions, and personal instruction to faculty and students from a variety of cultures, backgrounds, and generations
- Initiated and implemented the Library's public knowledge base, instant messaging service, electronic research guides, and online bibliographic citation tool
- Acts as the Library's liaison to the departments of Counseling Psychology and Occupational Therapy, and to the School of Business and Leadership to build relations with the students and faculty in order to identify their needs related to the Library
- Develops the collection as related to liaison areas. Includes recommending purchases/subscriptions and weeding of print and electronic materials

- Initiated and led redesign of reference collection resulting in an expansion of student study space, a smaller print collection, and an expansion of electronic reference materials
- Instituted Pause 4 Paws, a program that brings in therapy dogs for students during final exams week

### **Reference and Instruction Librarian**

**August 2006 – June 2007**

Marywood University, Scranton, PA

- Taught information literacy through in-class lectures, workshops, and personal instruction
- Acted as the Library's liaison to the departments of Education and Philosophy.
- Managed the final phase of the Library's first floor remodel project

### **Intern**

**September 2005 – July 2006**

State Museum Resource Center, California State Parks, West Sacramento, CA

- Assisted in the design, fabrication, and installation of museum exhibits
- Created an assessment of the Resource Center's print collection
- Assisted State Park Employees with historical research

### **Intern**

**October 2001 – September 2005**

California Research Bureau, California State Library, Sacramento, CA

- Provided reference services for the California State Legislature and Governor's Office
- Edited a news alert service for the Legislative subscribers to provide them with information regarding new studies and reports that may impact legislation

### **Education**

San Jose State University  
Masters of Library and Information Science

**December 2004**

University of California, Davis  
B.S. Geology

**December 1993**

### **Computer and Software Competencies**

- **Operating Systems:** Mac OS X, Microsoft Windows, Ubuntu Linux, iOS, Android
- **Software:** Digital Commons, Sherpa/RoMEO, Plone, Microsoft Office Suite, LibGuides and LibAnswers administration, EBSCOhost administration, HTML, basic CSS

### **Professional Service**

- Member of the Statewide California Electronic Library Consortium's Product Review Committee (2007 – 2013)
- Member of Faculty Affairs Committee, Dominican University of California (2009-2011)
- Chair of Student Life Committee, Dominican University of California (2011 – 2013)
- Member of California Academic and Research Libraries (2012 – present)